

Deerfield Township – Mecosta County
Regular Board Meeting
396 E Fourth Street
Morley, MI 49336
April 13, 2022 7:00 PM

1. Meeting called to order at 7:00 PM by Supervisor Phil Stier, all those in attendance recited the Pledge of Allegiance.

2. **Roll call:**

Supervisor, Phil Stier – here
Clerk, Michelle Lewis – here
Treasurer, Sheila Lingle – here
Trustee, Gary Lambrix – here
Trustee, Brian Carey II – here

Also in attendance: Tom Lodden, Ray Steinke, and Lorna Dickinson

3. **Approval of Agenda:**

Gary Lambrix made a motion to approve the agenda, seconded by Brian Carey II. Motion Carries

4. **Approval of Minutes:**

- A. Budget Hearing Minutes**

Sheila Lingle made a motion to approve the Budget Hearing minutes from March 10, 2022, seconded by Brian Carey II. Motion Carries.

- B. Regular Board Minutes**

Brian Carey II made a motion to approve the Regular Board minutes from March 10, 2022, seconded by Gary Lambrix. Motion Carries.

5. **Treasurer's Report:**

Treasurer, Sheila Lingle, reported the Tax books have been turned in to the County and have been approved. The Township's share of the property tax was \$50,487.00. The Board determined to put the tax money into the General Fund. The account balances the end of March were as follows: ARPA had a balance of \$67,524.65, The General Fund had a balance of \$184,446.64, The Money Market Account had a balance of \$160,010.71, and the Tax account had a balance of \$50,487.06. For a total asset of \$462,469.06.

Gary Lambrix made a motion to accept the Treasurer's report, seconded by Brian Carey II. Roll call: Gary Lambrix – yes, Brian Carey II – yes, Phil Stier – yes, Sheila Lingle – yes, Michelle Lewis – yes

6. **Approval of Bills and Payroll:**

Bills paid were Consumers Energy \$99.10, DTE energy \$204.66, EMC insurance \$4,149.00, Spectrum Business \$249.96, Xerox Corporation \$25.46, Great Lakes Energy \$11.73, Visa \$362.16, Consumers Energy \$77.66, DTE Energy \$166.63, Spectrum Business \$249.96, United

States Treasury \$711.51, Payroll in the amount of \$4,198.69. Sheila Lingle made a motion to approve bills and payroll, seconded by Gary Lambrix. Roll call: Gary Lambrix – yes, Phil Stier – yes, Sheila Lingle – yes, Brian Carey II – yes, Michelle Lewis – yes.

7. Reports:

A. County Commissioner Report per Ray Steinke: The County got the same amount of money that the city received. They are going to spend the \$600,000 to finish the Dragon Trail and then it will be complete from 8 Mile down to Newaygo County. Supervisor, Phil Stier asked if they had considered putting any towards roads.

B. Assessor Report per Wayne Sutherland: Assessor Wayne Sutherland, was absent but send his report to Supervisor, Phil Stier. – There was an assessor association meeting last Monday. The Township roll has been turned into the company that is reviewing the database. The County roll is balanced, and will soon begin working on 2023. April 18, 2022 there is a Township Association Meeting at Aetna Hall at 7:00 PM. Supervisors are encouraged to attend.

8. Public Comments:

There were no public comments.

9. Old Business:

The new door lock has been received Phil will work on getting that installed.

10. New Business:

A. Tom Lodden

Asked the Board to consider contacting the Road Commission about paving the section of 130th between 5 Mile and 6 Mile as Austin Township was have from 6 Mile north to Pierce road paved this year and thought maybe we could get a discount as they Road Commission would already be there paving. He thought that the Township should ask the cost of doing a wedge and overlay from 2 ½ inches rolled to 2 inches.

B. FOIA Coordinator

Sheila Lingle made a motion to approve Resolution 2022-6 FOIA Coordinator and designate the clerk's position as the FOIA Coordinator, seconded by Gary Lambrix. Roll call: Gary Lambrix – yes, Brian Carey II – yes, Phil Stier – yes, Sheila Lingle – yes, Michelle Lewis – yes.

C. BS&A Public Records

Brian Carey II made a motion to contact BS&A and allow tax payers to look up their own property taxes online, seconded by Sheila Lingle. Motion carries.

D. Mowing Contract

There were 3 bids for mowing. Brian Carey II made a motion to accept the bid from Cross Country Lawn Care in the amount of \$5,800.00, seconded by Phil Stier. Roll call: Gary Lambrix – yes, Brian Carey II – yes, Phil Stier – yes, Sheila Lingle – yes, Michelle Lewis – yes.

E. Park Equipment

Phil Stier made a motion to table park equipment until we were able to gather more information, Seconded by Gary Lambrix. Motion Carries

F. Water Heater

Brian Carey II made a motion to use up to \$1,000.00 of the ARPA funds to replace the hot water heater, seconded by Gary Lambrix. Roll call: Brian Carey II – yes, Sheila Lingle – yes, Gary Lambrix – yes, Phil Stier – yes, Michelle Lewis – yes.

G. Household Hazardous Waste

Phil Stier made a motion to contract with the Mecosta Conservation District for the collecting of Household Hazardous Waste in the amount of \$250 for the year, seconded by Brian Carey II. Roll call: Gary Lambrix – yes, Phil Stier – yes, Michelle Lewis – yes, Sheila Lingle – yes, Brian Carey II – yes.

H. Emergency Light in the Hall

Brian Carey II made a motion to use \$341 of ARPA funds to repair the emergency light in the hall and the office through Summit, seconded by Sheila Lingle. Roll call: Gary Lambrix – yes, Phil Stier – yes, Brian Carey II – yes, Sheila Lingle – yes, Michelle Lewis – yes.

I. Allocating ARPA Funds

Discussion on using some of the ARPA funds on the hall, replacing the Fire tender, and Cemetery maintenance.

J. Cemetery Management Software

Gary Lambrix made a motion to use ARPA funds to purchase cemetery software from Dreamt Software LTD, seconded by Brian Carey II. Roll call: Gary Lambrix – yes, Phil Stier – yes, Brian Carey II – yes, Sheila Lingle – yes, Michelle Lewis – yes.

K. Hall Rental

Phil Stier made a motion to table the discussion until we could get more information, seconded by Michelle Lewis. Motion Carries.

L. Sign

Phil Stier asked if he should get quotes to look into getting a new sign for the front of the building it was agreed that he would.

M. Road Commission Contract

Gary Lambrix made a motion to go ahead with the project for 155th, seconded by Brian Carey II. Roll call: Gary Lambrix – yes, Brian Carey II – yes, Phil Stier – yes, Sheila Lingle – yes, Michelle Lewis – yes.

N. Township Clean-up Day

Everything is all lined up for Saturday April 16th, 2022.

11. Brian Carey II made a motion to adjourn the meeting at 8:52 PM, seconded by Gary Lambrix. Motion carried.