

**Deerfield Township – Mecosta County
Regular Board Meeting
396 E. Fourth Street
Morley, MI 49336
December 14, 2022 7:00PM**

1. Meeting called to order at 7:00Pm by Supervisor, Phil Stier, all those in attendance recited the Pledge of Allegiance.

2. Roll call:

Supervisor, Phil Stier – here
Treasurer, Sheila Lingle – here
Clerk, Michelle Lewis – here
Trustee, Brian Carey II – here
Trustee, Gary Lambrix – here

Also in attendance were Ray Steinke and James Lewis.

3. Approval of Agenda:

Sheila Lingle made a motion to approve the agenda with the addition of 11B Generator and 11C Joanie retiring, seconded by Gary Lambrix. Motion carries.

4. Approval of Minutes:

Brian Carey II made a motion to approve the regular board meeting minutes from the November 9, 2022 minutes as presented, seconded by Phil Stier. Motion carries.

5. Treasurer's Report:

Treasurer, Sheila Lingle, reported that the account balances as of November 30, 2022 were as follows: ARPA had a balance of \$133,140.31, the General fund had a balance of \$238,273.99, The Money Market Account had a balance of \$160,143.59, The Tax account having a balance of \$3,192.13. For total assets of \$530,606.69.

So far summer taxes that have been collected are 955 parcels in the amount of \$491,242.65 this has all been dispersed to the appropriate entities. Sheila Lingle has also begun collecting winter taxes and will continue to collect any outstanding summer taxes until March.

6. Approval of Bills and Payroll:

Bills paid were Consumers energy \$82.24, DTE Energy \$131.82, Spectrum Business \$259.96, Courtwright Water Wells \$157.42, Bob Peacock \$100.00 Refund of hall deposit, Elizabeth Bentley \$100.00 Refund of hall deposit, Xerox Corporation \$25.46, Anna Colbert \$100.00 Refund of hall deposit, Great Lakes Energy \$11.73, republic Services \$16.54, Scott Weaver \$100.00 Refund of hall

deposit, BS&A Software \$10,780.00, Visa \$1,833.68, Consumers Energy \$99.98, McCardel Culligan \$45.50, Mecosta County Equalization Dept. \$2,862.12, Spectrum Business \$259.96, Joan Walter \$350.00 Cleaning of the hall, Sheila Lingle \$65.00 mileage, Morley Area Fire Department \$6,233.34, Shumaker Technology Group \$725.00, MiDeal renewal \$180.00, IRS payroll taxes \$711.49, and payroll in the amount of \$3,612.24.

Gary Lambrix made a motion to approve bills and payroll, seconded by Sheila Lingle. Roll call: Gary Lambrix – yes, Brian Carey II – yes, Sheila Lingle – yes, Phil Stier – yes, Michelle Lewis – yes. Motion carries.

7. Reports:

A. County Commissioners report per Ray Steinke, at the last meeting he mentioned the privatizing of the security at the Court house. That will begin January 1st.

B. Assessor report per Wayne Sutherland: Assessor Wayne Sutherland sent in his report: Board of Review was held on December 13th, 2022. The Board of Review Officers were sworn in. There was only one parcel in consideration. The Assessor will be finishing up building permits and begin to balance the 2023 assessment roll.

8. Public Comments:

There were no public comments at this time.

9. Old Business:

There was no old business at this time

10. New Business:

A. Internal Controls:

Discussion about internal controls and working together as a board to put policies and procedures in place for the day to day handling of Township business.

B. Generator:

A bid was presented for the installation of a generator. It was determined at this time that the cost of installation outweighed the need of a generator, but that we should amend the rental contract regarding no power.

Brian Carey II made a motion that we amend the rental agreement with a provision that if there is no power a full refund would be given of the cost of the hall and deposit only, seconded by Sheila Lingle. Motion carries.

C. Joan retiring:

Joan Walter had submitted a resignation letter from cleaning the hall. It was decided to get her a thank you card for her years of service. There was also discussion into looking into hiring someone to clean the hall for the future.

11. Adjournment:

Brian Carey II made a motion to adjourn the meeting at 7:49PM, seconded by Gary Lambrix. Motion carries.